

Swalecliffe Community Primary School Outbreak Management Plan 2021-22

In the event of a potential Covid outbreak within the school setting, the school will seek to implement some/all of the below depending on the seriousness of the outbreak and the school's ability to mitigate the risks of the virus spreading further. This list is not exhaustive but are some of the immediate measures that can be put in place if required.

Updated March 2022

Trigger for implementation	Actions to be implemented as required by EHT or HOS in his absence.
Advised to do so by UKHSA/KCC/DfE or when...	Consulting with COG and FGB as necessary.
Issue arises where advice is needed or where number of cases begin to rise.	Liaise with UK Health Security Agency in the first instance (DFE 08000 468 687)
A case in the school which could result in further in school contacts or new guidance/arrangements needing to be communicated.	Send out letters/texts to relevant parents and staff to advise them of cases both for information and for action as required
In the class where there is more than one isolated case	Reintroduction of class bubbles for classes where there are cases (Separate zones for playtime, lunchtime, tables facing forward, PPA cover staff from class)
	All parents made aware that we have had more than one case in the class.
	Reminder to staff to keep themselves separate from others too, and that they may use face coverings to help prevent any further spread.
	Any potentially vulnerable staff to be redeployed away from the affected classes or children and leave an appropriate gap between working in different classes.
	Ensure especially good ventilation
	Cleaning bomb/canister deployed
	No exercise taking place indoors even if wet
Evidence of spread across from affected class to other classes other than siblings/ High levels of the virus circulating	Reintroduction of class bubbles across the whole school
Where there are more than two cases needing to be reported on consecutive days	Send out weekly updates to all parents
When cases rise beyond 5% across the school	Reintroduction of the use of face masks by staff in communal areas and when interacting with parents
	Reintroduction of the required use of face masks by parents when inside the school building and especially when interacting with staff.

	Assemblies halted (wet cold weather ended these for the time being in December) Year group assemblies where no cases may still take place indoors.
	No singing shouting in classrooms
If the numbers of active cases in a class go above 5 and there is an issue with safely staffing the class.	All children advised to be test before school on Monday morning. That class may be temporarily closed for a 48 hour firebreak (the weekend may provide this) to try and limit the spread within the class.
When children are isolating at home where they can't get to school where there are positive cases in the household, or where classes are closed.	Continue to monitor safeguarding concerns for those at home Continue to provide vouchers or packed lunches for those students entitled to free school meals who are isolating Enact system for reimbursement at the end of the enforced period of absence at £3 per day.
At the start of each term and as required.	Remind staff of the importance of being vaccinated and of completing regular testing.
Before planning an educational visit.	Review any educational visits and carry out a robust risk assessment ask consulting the health and safety guidance
If the situation nationally, locally or at school subsequently deteriorates after the visit/visitor/performance has been planned.	Review, limit or cancel any residential/day educational visits
	Review, limit or cancel whether external visitors should be allowed on site (currently limited to outside meetings only and accompanied external tours)
	Review whether we should be holding performances with external visitors on site
Working from home directive issued or circumstances enable working from home.	Allow some staff to work from home as appropriate